



NEW MEXICO SHERIFFS' ASSOCIATION

2018 Law Enforcement, NMDOC, Correctional, and Exhibitors Show
Ruidoso Convention Center
August 13, 14, & 15, 2018 Ruidoso, New Mexico

EXHIBITOR INSTRUCTIONS & SPONSORSHIP LEVELS

SUPER LOCATION!! GREAT AMENITIES!! The 2018 Summer New Mexico Sheriffs' Association conference will be held at the Ruidoso Convention Center & MCM Elegante Lodge Hotel, Ruidoso, New Mexico. Complimentary lunch Tuesday & Wednesday & an old-fashioned Sheriff's BBQ with all attendees on Tuesday evening, golf tournament, and motor cycle rally.

ATTENDEES: Sheriffs, Police Chiefs, New Mexico DOC, New Mexico County Jails, Probation, DPS, & command staff from all agencies.

EXHIBITOR FEES: Each single booth is \$650. If you need more exhibit space you will be charged for each additional booth. Vehicle display is \$1,200 per vehicle.

BOOTH APPLICATION & DEADLINES: Booth fee is \$650 & Vehicle Display \$1,200. If your booth or vehicle registration fee is paid by June 1, 2018 you will receive a \$100 discount. All fees must be paid with registration.

VEHICLE DISPLAY: Vehicle display includes one 6' table and 2 chairs. Vehicle displays are a \$1,200 per vehicle. All vehicles will be displayed inside exhibit hall. Will need vehicles by Monday August 13th 2018 by 10:00 am. Notify us if you wish to keep vehicle outside.

10X8 BOOTH: Includes one 6' table, 2 chairs, signage, two representative badges, two conference bags, two attendees at the Vendor Social Monday evening, two attendees at Tuesday evening BBQ, two attendees for Tuesdays & Wednesday breaks & lunch, and listed in conference program directory.

ADDITIONAL REPRESENTATIVE FEE: Any additional representative over the two allotted will be charged \$100.

CONFERENCE BAG MATERIAL: \$50 Your product samples or literature in all conference bags for attendees. NEED MATERIAL SHIPPED TO CONVENTION CENTER BY August 10, 2018 to the attention of the New Mexico Sheriff's Association/Conference Bag.

BREAK SPONSOR: \$500 PER DAY Includes signage at meeting & registration hall plus the conference program.

LUNCH SPONSOR: \$1,500 Includes signage at lunches, in program & registration hall.

TUESDAY DINNER/EVENING RECEPTION: \$1,500 PER SPONSOR Recognition of your company at reception and signage in program and registration hall.

GOLF AND SPONSORSHIP: The golf tournament is on Monday August 13, 2018 at 12:00pm registration with a 1:00 pm shotgun start. A team is 4 players. Individual players are \$100. There are sponsorship opportunities available which includes team sponsorship and hole sponsorship. Team Sponsor is \$400 includes a 4 player team of your choice. Hole Sponsorship is \$150 includes signage at a tee, (does not include players fee)

HOSPITALITY ROOM: Contact Steve Poswiatowski at NMSA 505-328-0569

REGISTRATION FORMS: You can FAX your completed registration form to **505-891-0058**, EMAIL to **nmsheriff17@gmail.com** or mail to **NMSA PO BOX 15574 RIO RANCHO, NM 87174**.

SPACE ALLOCATION: Booth location is determined on a first come first served basis with payment of booth or vehicle fees. Booth spaces will be assigned after the AUGUST 1, 2018. Be sure to send your registration and payment in promptly to avoid disappointment

VENDOR SET UP: Monday August 13, 2018 from 12:00 PM to 10:00 PM. **Vehicles must be at the convention center NO THAN LATER 10AM ON AUGUST 13, or you may lose your spot or not have the vehicle inside at the show.**

EXHIBIT HALL HOURS: Monday August 13, 2018 7:00 PM to 9:00 PM, Tuesday August 14, 2018 7:30 AM to 5:30 PM & Wednesday August 15, 2018 8:00 AM to 2:00 PM. Vendor tear down to follow.

SHIPPING: Packages & displays can be shipped to RUIDOSO CONVENTION CENTER, 111 SIERRA BLANCA DRIVE, RUIDOSO, NEW MEXICO 88345, ATTENTION: NEW MEXICO SHERIFFS' ASSOCIATION

PARTICIPATION POLICY: Representatives and organizations that have not been assigned official exhibit space will be restricted from attending or distributing promotional materials of any type within the exhibit or meeting areas.

PAYMENT DEADLINES: Discounted booth & vehicle payments are due on or before JUNE 1, 2018. **ALL booth or vehicle fees must be paid at time of registration.**

CANCELLATIONS: Must be submitted in writing to the NMSA by July 13, 2018 to receive a refund less a \$150 cancellation fee. No refund after July 13, 2018 will be given.

ROOM RESERVATIONS: THE MCM ELEGANTE SIERRA LODGE 107 SIERRA BLANCA RUIDOSO, NEW MEXICO 88345 Rate is \$89.00 plus tax per night. To make room reservations go to: <http://www.thelodgeatsierrablanca.com> Click on "Make Reservations", Then Click on "Groups" and enter the code 'SHERIFF' Click on your arrival and departure dates Select your room type (rates are already discounted) Continue with your payment choices or feel free to call the front desk at 575-258-5500

ALTERNATE HOTELS: COMFORT INN 575-257-2770 OR HOTEL RUIDOSO 575-257-2007. ONLY 6 MINUTES FROM CONVENTION CENTER. FULL HOT COOKED BREAKFAST, VILLAGE LODGE CONDOS 575-258-5442, WEST WINDS LODGE & CONDOS 575-257-4031. USE CODE SHERIFFS TO GET YOUR SPECIAL RATE OF \$89.

ADVERTISING OPPORTUNITIES: CONFERENCE BAGS, LANYARDS & NAME TAGS, & CONFERENCE PROGRAMS ADVERTISING.

CONFERENCE PROGRAM AD RATES: FULL PAGE \$200, HALF PAGE \$250, QUARTER PAGE \$150, ADD \$200 FOR COLOR*** CONTACT STEVE POSWIATOWSKI FOR DETAILS.**

PHONE: (505) 328-0569 FAX: (505) 891-0058 EMAIL: steve@wmepnm.com WEB: www.nmsheriffs.com or www.nmsheriffs.org

By Submission of the registration form you agree to the waiver below:

In consideration of the acceptance of this entry, I hereby for myself, my heirs, executors, administrators, assigns and other successors in interest, release, waive and forever discharge any and all rights and claims for damages or from any and/or all of the 2018 Law Enforcement, NMDOC, Correctional and Exhibitors Show Events. I specifically release and discharge the New Mexico sheriff's Association, the Village of Ruidoso, The Links at Sierra Blanca Golf Course, sponsors, promoters, and any organization whose facilities are being used for these events, from all injuries or damages arising from or contributing to any physical impairment or defect I may have, whether latent or patent. I attest and verify that I am physically fit and capable of participating in event(s) I have registered for, and that I have sufficiently trained for the completion of these event(s), both being my sole responsibility.